

# HEARING PROCEDURES



**New Castle County**  
302-255-0547

**Kent County**  
302-736-2242

**Sussex County**  
302-856-5775



## WHERE WILL MY HEARING BE HELD?

---

Your case will be heard in a Court of Chancery Courtroom located in the County that your paperwork has been filed in.

### **New Castle County Courthouse**

500 North King Street 12th Floor  
Wilmington, DE 19801

### **Kent County Courthouse**

38 The Green Dover, DE 19901

### **Sussex County Courthouse**

34 The Circle  
Georgetown, DE 19947

On the morning of your scheduled hearing date, you should arrive at least fifteen minutes before the time set for the hearing. You are not permitted to bring a cell phone or any other electronic devices, nor any food or drinks, into any of the Courthouses.

## HOW SHOULD I DRESS?

---

You need to dress in clean, appropriate clothing. No hats, flip-flops, halter tops, tank tops, shorts or sunglasses are permitted to be worn in the Courtroom.

## WHO WILL HEAR MY CASE?

---

Your petition will be considered for approval by either Master Kim Ayvazian or Master Sam Glasscock. There is no jury.

## WILL MY CASE BE THE ONLY ONE HEARD?

---

There will be many cases scheduled to be heard by the Court on the same day and time. When you arrive in the courtroom, you should be seated and remain quiet during the proceedings until your name is called. You should then proceed to the microphone and address the Judge as “Your Honor.”

## WILL I HAVE TO SPEAK?

---

The Judge will have reviewed the documents you have filed before coming in the courtroom. When your case is called, you may be asked some general questions that you should easily be able to answer from the information that you have already stated in your filing. You should respond in a normal voice.

## DO I NEED TO BRING ANY DOCUMENTS TO COURT?

---

The Register in Chancery clerk will contact you prior to your hearing date if there is anything you need to bring with you.

## WILL I NEED TO BRING THE DISABLED PERSON WITH ME TO THE COURT HEARING?

---

If you wish to bring the disabled person to the hearing, and it would not upset or harm them to do so, please feel free. The disabled person is not required to be present. If the Physicians Affidavit states that it would be detrimental and/or meaningless for the disabled person to be notified of the guardianship proceedings, it would probably be best for the disabled person not to be present.

## WHAT HAPPENS IF SOMEONE OBJECTS TO THE GUARDIANSHIP PAPERWORK I HAVE FILED?

---

If someone appears at the hearing and objects to what you are asking the court to approve, your case will not be approved at that time but will be rescheduled to another day and time. The Court will hear only your case at that time.

## WHERE DO I GO AFTER I LEAVE THE COURTROOM?

---

If the Judge approves your guardianship, the clerk will hand you your paperwork and direct you to take it to the Register in Chancery office-where you originally filed the documents. There you will be required to sign additional paperwork that may be needed by the Court. You will be given certified copies of the order that was just signed by the Judge.